

ICMC Weekend School Rules and Guidelines

1. Students are expected to listen, obey, and respect the ICMC WS staff, administrators and teachers and to follow rules and guidelines of the ICMC WS School.
2. Students must attend all weekend classes to attain optimal academic benefit. We believe there is a direct connection between good school attendance and academic success. Students are expected to be on time and in attendance every week of the school year.
 - If your child have to miss a day/class or will be absent, please contact the school administrator at **icmcws@gmail.com** to inform of his/her absence. You need to report:
 - The name of your child
 - The grade level
 - The name of the teacher
 - The reason for the absence
 - Your name
 - Your contact number and email
 - IF A STUDENT IS ABSENT 3 DAYS CONSECUTIVELY WITHIN A SCHOOL YEAR, THE STUDENT WILL BE DISENROLLED.
3. Misbehaving, bullying, cursing, profanity, bad manners, physical violence or any disruptive unacceptable behavior will not be tolerated. Any such behavior will be dealt with firmly and according to its severity and/or frequency could establish grounds for his/her *permanent dismissal and expulsion* from ICMC weekend school.
4. Students must be dressed properly in accordance with Islamic teachings and decent attire guidelines (no tight or see-through pieces of garments, no tank-tops, no below-waist loose pants for boys, no “fashionably” worn-out/torn pants/shirts, older girls to cover their heads/necks.... etc.)
5. Cell phones are not allowed during class time. If a student is seen using the phone during the class, he/she will be sent to the principal’s office. Cell phone will be collected from the student and will be given back to the parent at dismissal time.
 - Electronic/video games, mp-3’s, iPods, card games, and recording devices are not allowed on school premises and will be confiscated and given back to parents.
6. Students are not allowed to carry on them, in their possession or bring to school any materials or objects that are not appropriate, offensive and/or can cause serious harm to others.
7. Students are responsible for keeping their class area, materials and belongings tidy and clean during and after class is over. Students are expected to act responsibly and not cause any damage to their school and center property and grounds at all times.
8. Students are encouraged and expected to respect each other, apply Islamic morals and code of ethics in dealing with each other and with members of the opposite gender.
9. Parents are encouraged and expected to follow-up with their children homework and assignments for maximum academic benefit of the students.
10. Parents are to pick-up their kids from the school at the exact time announced for weekend school classes’ completion. ICMC WS School is not responsible for controlling and safety of students beyond the announced and communicated time for completion of the WS classes and activities.